



Arts Arbitration and Mediation Services

a program of California Lawyers for the Arts

1641 18th Street, Santa Monica CA 90404

Phone: 310.998.5590 Fax: 310.998.5594

www.calawyersforthearts.org

California Lawyers for the Arts AAMS Party Select Program Pilot Mediator Information

Fees

Parties who participate in the AAMS Party Select program will collectively be charged \$200 per hour for the first three hours of mediation time (\$100 per party per hour). Party Select Mediators will split the fees received from the first three hours of mediation equally with California Lawyers for the Arts.

Thereafter, the parties may be charged for additional mediation time on an hourly basis at rates established by the mediator with written consent from the parties. The mediators will collect and retain all fees after the first three hours.

PROGRAM ADMINISTRATION

- 1) Parties contact AAMS Program Coordinator via phone or e-mail and request a Party Select Mediator.
- 2) AAMS Program Coordinator conducts intake and obtains party information. If necessary AAMS Program Coordinator will contact the second party and invite the second party to mediate through AAMS Party Select Program.
- 3) Once parties agree to mediate through AAMS party select program, AAMS Program Coordinator will send a list of Party Select mediators to both parties. The parties will agree on at least 2 mediators, rank them in order of preference, and then communicate their selections to the AAMS program coordinator
- 4) Once parties select mediator and mediator confirms availability, AAMS program coordinator will invoice and collect a \$300.00 deposit from each party
- 5) AAMS program coordinator will contact the mediator and provide the mediator with party contact information and brief summary of case.
- 6) The selected mediator will schedule the mediation session with the parties and will conduct the mediation.
- 7) The mediator will inform AAMS program coordinator of mediation result.



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